

Ref: Agenda/TCM290915

24 September 2015

Dear Sir or Madam

I hereby give notice that an Extraordinary meeting of the **Town Centre Management Committee** will take place on **Tuesday 29th September 2015**, at the offices of **Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at 7pm in order to transact the undermentioned items of business.

Yours faithfully

Cllr Mrs M Russell
Chairman

Distribution:

Committee Members:

Cllr D Albone	Cllr I Bond
Cllr B Briars	Cllr F Foster
Cllr M Foster	Cllr M North
Cllr Mrs H Ramsay	Cllr B Rix (Vice Chair)
Cllr Mrs M Russell (Chair)	Cllr D Strachan
Cllr S Watkins	Cllr G Wilson

All Town Councillors
Bedfordshire Police
Notice Boards (2)

Town Clerk
Biggleswade Library
Bedfordshire Advertiser

Central Bedfordshire Council
Biggleswade Chronicle

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

- (a) Disclosable Pecuniary Interests in any agenda item.
- (b) Non-pecuniary interests in any agenda item.

3. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this Agenda.

4. MINUTES OF MEETINGS

For members to receive the minutes of the TCM held on 18th August 2015.

5. MATTERS ARISING

Matters arising from the minutes of the TCM held on 18th August 2015.

6. ITEMS FOR CONSIDERATION

a. Overview of Biggleswade Saturday Market

- i. Income for the 3 years ending 24th September 2015, (attached).
- ii. Trader attendance 3 years ending 24th September 2015, (attached).

The Market Superintendent will be present at the meeting to answer questions.

b. Car Parking Management

To consider the management of Town Council car parks. (attached).

c. Biggleswade Drum Clock

Members are asked to consider quotations for the refurbishment of the Drum Clock.

a. £4,850.00 + £505.00 + Vat b. £3,600.00 No Vat. c. £11,284.00 +Vat.

d. Rose Lane – Disabled Ramp and Footpath

At the Town Council meeting 25th June 2015, it was **RESOLVED** that a full set of quotations are obtained for a disabled ramp, improvement works to the footpath and a height restriction barrier.

Members are asked to consider quotations for the disabled ramp and footpath works.

Quote 1. - Disabled Access - £ 6,568.00 + vat. Footpath Wooden Edges - £6,437.00 + vat.
Metal Edges - £7,173.00 +vat. – Concrete Edges - £6,835.00 +vat.

Quote 2. - Disabled Access - £ 6,072.00 + vat. Footpath Wooden Edges - £5,786.00 + vat.
Metal Edges - £6,436.00 +vat. – Concrete Edges - £6,113.50

7. ITEMS FOR INFORMATION

There are no items for information.

8. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

9. EXEMPT ITEMS

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(10a. A. Boards).

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.